

Hicksville Gregory Museum Vendor Application

May 13th+14th, June 3rd+10th+17th+24th & July 1st

on Museum Grounds

HGM's Early Summer Markets 9AM-5PM

1 Heitz Place, Hicksville NY 11801

Museum Phone Number: (516) 822-7505

Facebook Page: <https://www.facebook.com/HicksvilleGregoryMuseum>

The fee per rental space (min. 8ft x 6ft see map.) is \$40 per day, regardless of size; with **returning vendors from previous years' markets being eligible to \$10 off each space per event**. Checks are to be made payable to the Hicksville Gregory Museum and are due the Sunday before the relevant event at 5pm (Closing time of the Museum). It is a first come first serve basis unless you have made a reservation and selected a space with the submission of this application, **reservations are an additional \$5 per event space/event day**, for ex: if you are attending two events May 13th and June 3rd and have reserved 1 space for each day then your reservation fee should be additional \$10, no more. **Please read this document full before filling out.**

Seller may arrive to set up at 8:00AM day of. In the event of cancellation due to total rainout, a full refund will be provided by mail and an email will be sent out to notify you. Please be aware that the diagram on the other side is our intended layout, and is subject to change. We will be filling out plots starting from the West Plots and may not open other sections unless we have enough vendors... Please follow our Facebook page for any updates to the layout including pre-existing reservations. The Museum is not responsible for any damage, injury, loss, or theft of your merchandise. The Museum will not be providing any tables or chairs at this event, vendors are responsible for bringing their own equipment. Anything legal that fits in the space is allowed. Vendors are given Museum Membership status for the duration of the event including 10% off in the gift shop and free admission. **(Early Bundle Option: If you pay upfront for all 7 of these dates by noon May 13th then you only need to pay for 6.)**

I agree to the above...

Vendor Signature _____ Date _____

Print name here: _____ Amount Paid: _____

Number of Spaces Requested: _____

Circle One: Check Cash

(If Check) Check No. _____

Vendor Name/Organization: _____

Vendor's Primary Phone Contact: _____

Vendor's Primary Email: _____

Type of Merchandise: _____

Vendor Address: _____ City: _____ Zip: _____

NY State Sales Tax ID No. _____

Reservations:

Reserved Space IDs _____ No. of Plot Reservations _____.

Backup Reservations: 2nd Choice _____ 3rd Choice _____

Please note other vendors may reserve your preferred space ahead of you, to prevent unnecessary additional paperwork please list additional choices in the event of someone reserving your preferred choice ahead of you. Layout Subject to change.-

Additional Notes: _____

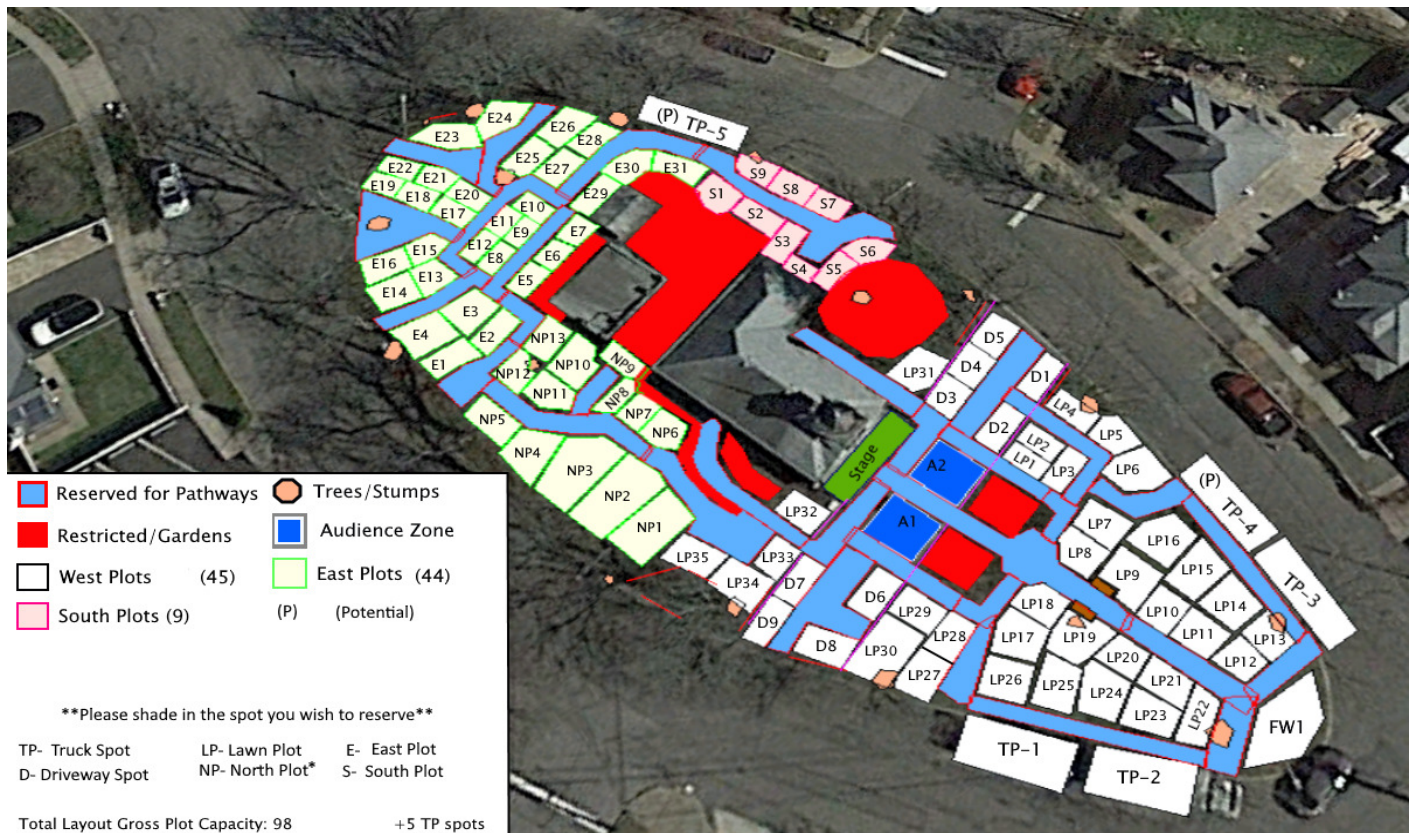
Circle Dates you wish to attend:

May Market (2 Day) June Markets (Every Saturday)

13th (Sat) 14th (Sun) 3rd 10th 17th 24th July 1st
(20th RD) (21st RD) (4th RD) (11th RD) (18th RD) (25th RD) (2nd RD)

Please note that 'RD' indicates rain date.

(Below is a template of the layout for the market)



The Following Sections will open under the following conditions:

LP & D Sections (Open by Default) *(Includes Plot FW1) **N Section** (Open if we exceed 42 Expected Vendors)
E Section (Open if we exceed 55 Expected Vendors) **S Section** (Open if we exceed 35 Expected Vendors)